MODEL STATUS

## CHECKLIST

## SUPERVISED

CERTIFIED
$\square$ ALL Learning Center staff attended the recent Christian Educators' Training (CET)
$\square$ Pastor, administrator, and principal attend the Pastors and Administrators' Training Seminar (PATS) every five years
$\square \quad$ All administrative and Learning Center staff (including pastor) attended the most recent Educators' Convention (EdCon)
$\square$ Diagnoses, prescriptions, and cumulative records maintained per SOT ${ }^{\circledR}$ P Procedures Manual
$\square$ Use of SOT ${ }^{\circledR}$ P core subjects (English, Math, Science, Social Studies, Word Building, Literature \& Creative Writing, and Bible Reading) and National Curriculum (Filipino and Araling Panlipunan)
Proper procedural use of the Christian and National flaglets
$\square \quad$ Abide by the $\mathrm{SOT}^{\circledR} \mathrm{P}$ grading system
Goals and controls utilized per the $\mathrm{SOT}^{\circledR} \mathrm{P}$ Procedures Manual
$\square \quad$ Learning Center procedures followed including Trail of a PACE
$\square$ Appropriate use of SOT $^{\circledR}{ }^{\circledR} \mathrm{P}$ forms (Supervisor's Progress Card, Student Progress Chart, Goal Check Report, Academic Projection, Goal Card, and Admission Register [Student Application or Application for Re-Enrolment, Standard of Conduct, Corporal Correction Release, Parent-Agreement Form, Financial Agreement, Graduation Requirement Agreement, Character Recommendation, Medical History])
$\square$ Learning Center furniture specifications in adherence with the Furniture Manual

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$\square \quad$ Goals and controls utilized per the SOT $^{\circledR} \mathrm{P}$ Procedures Manual
$\square \quad$ Learning Center procedures followed including Trail of a PACE
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$\square$ Learning Center furniture specifications in adherence with the Furniture Manual




| SUPERVISED | CERTIFIED |
| :---: | :---: |
| Took the latest annual testing using CEM's ELCOM, CSAT, K-12 Achievement Test or/and PACT-POIS or CEM Profiler Include a regular school program which incorporates BLESS or other similar communitybased service. Conduct daily Opening Exercises with Bible recitation, Congratulations Slips, motivation, and love as describes in the School of Tomorrow ${ }^{\text {® }}$ Procedures Manual Have staff that demonstrate a positive Christian Spirit Establish means to regularly communicate with parents (i.e. newsletter) Use the motivation programs established in the School of Tomorrow ${ }^{\circledR}$ system Maintain a clean, safe facility with a quality appearance Attended the recent Pastors, Administrators, and Principals' Conference (PAPCon) No outstanding balance with School of Tomorrow ${ }^{\circledR}$, Philippines Have a SATISFACTORY rating of 208 to 218 in the recent School Assistance Visit Form Must have submitted the annual System of Re-enrollment Agreement (for Church or NonChurch) and Updating Form on or before August 31 Application Fee of Php 3,000.00 | Participation in the recent SOT ${ }^{\circledR}$ P's Junior Student Convention (JSC) and National Student Convention (NSC) Took the latest annual testing using CEM's ELCOM, CSAT, K-12 Achievement Test and PACT-POIS or CEM Profiler Include a regular school program which incorporates BLESS or other similar communitybased service. Conduct daily Opening Exercises with Bible recitation, Congratulations Slips, motivation, and love as describes in the School of Tomorrow ${ }^{\text {® }}$ Procedures Manual Have staff that demonstrate a positive Christian Spirit Establish means to regularly communicate with parents (i.e. newsletter) Use the motivation programs established in the School of Tomorrow ${ }^{\circledR}$ system Maintain a clean, safe facility with a quality appearance <br> $\square \quad$ Attended the recent Pastors, Administrators, and Principals' Conference (PAPCon) <br> $\square$ No outstanding balance with School of Tomorrow ${ }^{\circledR}$, Philippines Have a GOOD rating of 219 to 234 in the recent School Assistance Visit Form Must have submitted the annual System of Re-enrollment Agreement (for Church or NonChurch) and Updating Form on or before August 31 Application Fee of Php 3,000.oo |

